

VOLUNTEER APPLICATION

Page 1

Please provide all requested information.

PERSONAL INFORMATION			
PRINT: First Name		Middle Name	Last Name
Date:			
Email:		Home Phone	Cell Phone
Street Address:		City	State
Mailing Address if different from above:		City	State
Emergency Contact: First Name		Last Name	Phone Number
Relationship:			
Adult Tee Shirt Size: Sm Med Lg XL XXL XXXL		Best way to communicate with you: <input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Text	
Have you ever been employed by or volunteered for Boys & Girls Club of the Gila River Indian Community?		<input type="checkbox"/> No <input type="checkbox"/> Yes	Dates Location
SKILLS AND SPECIALIZED TRAINING			
Are you bi-lingual? <input type="checkbox"/> No <input type="checkbox"/> Yes / Language(s):			
Please list specialized training you have completed, including current first aid training:			
Please list the skills and talents that you bring as a volunteer:			
REFERENCES - PLEASE PROVIDE COMPLETE INFORMATION			
1.	First & Last Name	Relationship	Phone Number
2.			
3.			
BRANCH PREFERENCE			

Sacaton Branch

Komatke Branch

My signature below certifies:

- All statements and information submitted on this application are true and correct.
- BGCGRIC is authorized to conduct reference check(s) as part of a background investigation.

Signature: _____

Date: _____

VOLUNTEER APPLICATION

Page 2

AUTHORIZATION: CRIMINAL BACKGROUND INVESTIGATION

Safety is a priority at the Boys & Girls Clubs of the Gila River Indian Community (BGCGRIC). We require all current staff, volunteers and applicants being considered for working around youth to undergo a criminal background investigation.

Results gathered from the criminal background check may be cause for immediate disqualification from being able to volunteer.

I understand that I will be subject to a pre-volunteer criminal background investigation. A link will be sent for you to enter your information and maintain your privacy. The following criteria are grounds for immediate disqualification from the employment (or volunteer) process:

- Has recent record of arrest (within last 5 years)
- Has repetitive history of arrests
- Has ever been arrested, convicted of, or had a plea agreement in relation to any of the following crimes:
 - Sexual assault, abuse, exploitation, molestation, incest, human trafficking, prostitution of a minor or vulnerable adult.
 - Contributing to the delinquency of a minor, or any other crime against children or vulnerable adults.
 - Domestic violence or animal abuse.
 - Kidnapping, assault, aggravated assault, manslaughter, murder.
 - Criminal sale, distribution, transportation or use of marijuana, illegal drugs or alcohol.
 - Crimes involving weapons, burglary, robbery, arson, felony offenses
- Have you ever been convicted of, admitted committing, or are you awaiting trial for any of the above, or similar, crimes? YES _____ NO _____
- Have you been arrested for any crime within the past five (5) years? YES _____ NO _____

I authorize Boys & Girls Clubs of the Gila River Indian Community to retrieve information relating to my past activities, directly or through a consumer-reporting agency from : personnel records, educational institutions, government agencies, companies, credit reporting agencies, law enforcement agencies at the federal, state or county level. I understand that this information may be transmitted electronically and I authorize such transmission. If my prior employer and/or references are contacted, the report may include information obtained through personal interviews regarding my character, general reputation, personal information that they may obtain or provide, I may request a copy of any report that is prepared regarding me and that I have the right to inspect those files with reasonable notice during regular business hours.

PRINT NAME

SIGNATURE

Date

VOLUNTEER APPLICATION

VOLUNTEER OFFER

Thank you for volunteering your time, talents and energy in support of Boys & Girls Clubs of the Gila River Indian Community's effort to provide quality services to the children of our community.

BGCGRIC must be vigilant in providing safe and secure services to the children served. Our goal is to be clear about the conditions under which you will be volunteering. Please review the following:

- You are asked to comply with company policies and practices as they relate to appropriate procedures and behavior with children and staff.
- As a volunteer you will not receive compensation or benefits for your services. Further, you are not covered under the BGCGRIC Worker's Compensation plan.
- You must attend a mandatory volunteer orientation

Boys & Girls Clubs of the Gila River Indian Community looks forward to you joining our team and thanks you in advance for your charitable support of our organization.

I accept the terms and conditions of Volunteer status with the Boys & Girls Clubs of Gila River Indian Community including authorization to conduct pre-volunteer criminal background screening and reference check investigations.

Name: _____
First Middle Last

Signature: _____ Date: _____

VOLUNTARY EQUAL EMPLOYMENT OPPORTUNITY DISCLOSURE

BGCGRIC affirms that we provide equal employment opportunity to applicants, employees and volunteers in all personnel actions including: (1) Recruit, hire, train and promote persons in all job classifications without regard to race, color, religion, sex, national origin, disability, age or veteran status; (2) Base decisions on employment so as to further the principles of equal employment opportunity.

We are required to supply the following information about our employees and volunteers when we apply for federal grants and for various agency reports. Please take a moment to complete the following: Male Female I choose to not disclose.

Please choose ONE of the following:

- American Indian or Alaska Native Asian Black or African American Hispanic or Latino
 Native Hawaiian or Other Pacific Islander White Two or More Races

Disabled/Veteran Status (please mark if applicable):

- Individual with a disability: A person who has a physical or mental impairment, which substantially limits one or more of such person's major life activities.

Please list any accommodation you may require to perform the essential functions of your job:

- Disabled Veteran: A person entitled to disability compensation under laws administered by the Veterans Administration for a disability rated at 30% or more.
 Veteran of Vietnam Era: A person who served on active duty for a period of more than 180 days between 8/5/64 and 5/7/75.

VOLUNTEER APPLICATION

Page 4

BGCEV VOLUNTEER POLICIES

Please initial each section and sign below.

BGCGRIC CONFIDENTIALITY STATEMENT: Similar to a Boys & Girls Clubs of the Gila River Indian Community employee, you as a volunteer are bound by a code of ethics to keep confidential matters within the confines of this organization.

- While providing service with Boys & Girls Clubs of the Gila River Indian Community, information about the lives, abilities, and concerns of youth may be shared with you. This information is of a confidential nature. However, we are a mandatory reporting agency and if concerning information is shared we are required by law to report to the proper authorities.
- You must understand and respect the rights of privacy of our members and their families.
- You are required to use sound judgment in handling confidential information, including reproducing copies of documents or disseminating information inside or outside the organization.
- You may not discuss such information with anyone who does not have a professional right to know.

SOCIAL MEDIA POLICY: This policy applies to all BGCGRIC staff, volunteers, consultants and business partners. Social media includes networking sites, rapid-fire communications, blogs, instant messaging, email and personal websites ("social media sites"), i.e.: Facebook, Twitter, SnapChat and similar sites.

- Material and photos referencing BGCGRIC or its members or staff can only be presented or shared online with the **prior** express approval of the Marketing & Communications Dept. Photos or texts about members cannot be shared without the prior express approval of the Marketing & Communications Dept.
- Do not use BGCGRIC's logos or trademarks unless you have a **previously approved** legitimate business purpose.
- If you find an error online about BGCGRIC contact the Marketing & Communications Dept.
- You should not "recommend", "follow," or "like" current or former staff on behalf of BGCGRIC.
- Do not connect with current members or with former members under the age of 18.
- Do not "tweet" or "post" your location while volunteering unless you have received **prior** approval from the Marketing and Communications Department.

WAIVER & RELEASE OF LIABILITY: I hereby release the BGCGRIC, its employees, officers, volunteers, and agents from any and all claims, demands, rights, and causes of action that may arise from my volunteer work with the BGCGRIC.

- I am assuming the risk for any mental or physical harm I might incur.
- I agree that all personal possessions/property kept in the BGCGRIC buildings, on BGCGRIC property, and on any property used by the BGCGRIC are my own responsibility. BGCGRIC will not be held liable for any damage, loss or theft. I understand that BGCGRIC provides charitable services to the public and does not pre-screen members.
- *I acknowledge that I have had full opportunity to read this document and to seek legal advice should I choose. I agree that this agreement is intended to be as broad as permitted by the laws of the state of Arizona. I have carefully read this liability waiver and I fully understand its contents. I accept the terms and conditions of volunteer statues with the Boys & Girls Clubs of the Gila River Indian Community including authorization to conduct pre-volunteer criminal background screening, and reference check*

VOLUNTEER PHOTO AND NAME RELEASE: I hereby authorize and give full consent to the BGCGRIC to copyright, publish all photographs and/or motion pictures and/or voice recordings taken by the organization or their agents in which I appear.

- The voice stills, and/or motion picture recordings may be distributed worldwide, including the Internet and may also be used in the future for promotional purposes of the BGCGRIC or its affiliates.
- I acknowledge that this information may be sent to the press and any other media the BGCGRIC deems appropriate including my first name and last name.

Signature _____

Print Name _____

Date _____